



STANDARDS AND POLICIES

Jr. High School On-Campus

2023-2024

JOC

Lakeview Baptist Church Purpose Statement

We believe that God's purpose for Lakeview Baptist Church is to love the Lord God and to express that love by making, nurturing, and equipping disciples of Jesus Christ in Auburn and throughout the world.

Lakeview Christian School Purpose Statement

Lakeview Christian School exists as a ministry of and under the authority of Lakeview Baptist Church. Therefore, we function and teach in accordance with all adopted statements of faith, including the Baptist Faith and Message, the Nashville Statement, the Manhattan Declaration, the Chicago Statement, and the Danvers Statement (all listed on the website at lakeviewbaptist.org or available in the church office).

We will teach Biblical family values including that a marriage union is between one man and one woman. We will only recognize a child's sex and enroll a student according to the God-given biological sex to which he or she is categorized at birth.

Jr. High School On-Campus (JOC) Mission

Our mission is to assist home school parents as they follow their God-given responsibility to train up their children both academically and spiritually by providing courses taught in a classroom environment.

Our goal for these courses is to offer instruction in several core subject areas and to better prepare our students for their future high school courses. The courses offered will stress attendance, completing assignments on time, organization, following the directions of the instructors, test taking, oral presentations, and other general classroom skills that will be necessary for success in high school courses. We believe the optimum time for our students to learn these skills is before they reach high school and are receiving Carnegie (graduation) units for each course.

Mandatory Orientation Meeting

Parents agree to attend the orientation meeting scheduled for July 25 from 10:00 AM to 12:00 PM at Lakeview Baptist Church in rooms N108-109. At this meeting, each instructor will distribute a class syllabus and provide a course overview. In addition, JOC's policies will be explained, and questions will be addressed. Because of the importance of this information to your student's JOC classroom success, one parent is required to attend. Students are welcome but their attendance is not required. Anyone unable to attend must contact Candace Denison, JOC Coordinator, at JOC@LakeviewOnCampus.org.



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Important Dates

- Mandatory Orientation Meeting: Tuesday, July 25, 2023
- Fall Semester: Classes begin August 7, 2023, and end December 4, 2023
- Spring Semester: Classes begin January 8, 2024, and end May 6, 2024

Academic Responsibilities

JOC students receive 1 to 3 hours of weekly classroom instruction, depending on the number of hours a class meets per week. To fulfill course requirements, students are given assignments to complete at home. Parents are responsible for supervising the student's completion of out-of-class, self-instructed work assigned by the course instructor. The parent is still the student's primary teacher.

No partial grade will be awarded. Final grade will be sent to the student's parents.

Assignments

Students are expected to complete all course assignments as directed by the instructor. The JOC program is not designed to offer individual course customization.

Attendance

Courses require regular in-person attendance. JOC attendance policy is no unexcused absences. The instructor must be notified of upcoming absence; work will still be due on date assigned, either turned in by another student or arranging to take the work to the instructor's home, and if necessary, compensating the instructor for extra time outside the class to catch the student up on work. Students should be seated in the classroom at the designated course start time so class may begin promptly.

Missed Work

It will be the responsibility of each student to find out what was missed and to keep current. A friend may take notes or pick up papers for the student. Any in-class activities such as pop quizzes, tests, group activities, etc., must also be made up through consultation with the instructor. We encourage parents to stay in good communication with the instructor. Even if a student is absent, the work is still due on the date assigned.



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Parental Supervision Of Course Work

Go over the class syllabus with the student making sure that he/she understands what is expected and when certain homework assignments are due. The instructors may have specific classroom expectations. Commit to looking over student's work and grades given each week. While your student is learning independence, he/she is not yet an adult and needs your supervision to receive the greatest benefit from these courses. Monitor at-home test taking. Do not allow the student access to solutions manuals in any subject unless the instructor gives permission to check answers. Be sure your student is reading the assignments. Searching the internet for answers often does not produce relevant information.

Progress Reports/Grades

A progress report will be sent home mid semester. An end-of-the semester average will be calculated and a final grade for year-long courses will be determined, then sent to the parents. Parents are expected to accept the grade given by the instructor without alteration.

Withdrawal

To withdraw, the parent must submit a written, signed request to the instructor that the student be dropped from class. Withdrawal notification will be forwarded to the JOC coordinator.

Tuition and Fees

Tuition is based on the number of weekly class hours per semester (16 weeks) or academic year (32 weeks). Registration is a commitment to JOC, the instructor, and the other students for the entire academic term. All tuition and fees are **non-refundable** unless the course is cancelled by Lakeview JOC.

Tuition and fees are due at the time of registration. Checks for registration and science lab fees should be made payable to Lakeview Christian School. Checks for tuition should be made payable to the instructor. All checks must be submitted with the registration forms.

No Refund Policy

Exceptions to this policy are made **only** in cases of hardship or extenuating circumstances beyond a family's control. In this situation, please contact Candace Denison, JOC Coordinator, at JOC@LakeviewOnCampus.org.



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Placement Test

Students will be required to take a placement test to help us gauge a student's readiness for specific math courses. When Saxon 8/7 and Saxon Pre-Algebra courses are offered, placement tests will be given on campus in May. Details will be emailed to those who have registered for these courses.

Severe Weather

The JOC coordinator or course instructor will contact you via text or email if the class has been cancelled. Contact the JOC coordinator at 334-704-4570 if you have questions.

On-Campus Conduct

- Students may not arrive or remain more than 15 minutes before or after class starts.
- Students will not be allowed to roam the church building.
- Students may not leave campus between consecutive classes or during class breaks.
- Cell phone use is restricted to out-of-class unless directed by the instructor. No gaming systems or other electronic entertainment devices.
- No boyfriend/girlfriend displays of affection.

Classroom Conduct

- Classroom behavior should be above reproach.
- Classroom rules must be obeyed.
- Students must be respectful, in language and conduct, of instructors, classroom assistants and other adults, and fellow students.

Dress Code

- Students should be dressed modestly and appropriately.
- No sleepwear.
- No spaghetti straps.
- No crop or midriff tops. Shirts must overlap pants.
- Boys may wear shorts that reach at least the knee.
- Girls may wear capris and long pants but may not wear shorts.
- Girls may wear skirts that reach at least the knee.
- Girls may wear leggings or tights but shirt must completely cover buttocks.